



THE KENYA NATIONAL EXAMINATIONS COUNCIL

"To be a World Class Leader in Educational Assessment and Certification"

All official correspondence should be addressed to:
The Council Secretary/Chief Executive Officer



KNEC is ISO 9001:2015 Certified

REF: KNEC/GEN/EA/EM/HOST/2020/002

7th January, 2021

To: All Sub County Directors of Education

SUBJECT: IDENTIFICATION OF HOST CENTRES FOR KCPE AND KCSE PRIVATE CANDIDATES AND CENTRES WITH LESS THAN FIFTEEN (15) CANDIDATES

The registration of the **2020 KCPE and KCSE** candidates ended on 15th February 2020 and the Kenya National Examinations Council is now preparing for the administration of the examinations.

All KCSE private candidates are expected to sit for their **theory** and **practical** examination papers in one centre.

KCPE and KCSE centres with less than **fifteen (15)** candidates should be hosted in approved KNEC examination centres as KNEC will not allocate a supervisor to these centres.

On account of the above, all Sub County Directors of Education who have registered private candidates are required to identify one host examination centre for KCPE and another one for KCSE examination. The examination centre should be **a public institution within the Sub-county** with adequate examination facilities.

This information should be communicated in writing to the Kenya National Examinations Council by **15th February, 2021** through a signed scanned letter emailed to **em@knec.ac.ke**.

Dr. Mercy G. Karogo, MBS
Aq. CHIEF EXECUTIVE OFFICER

cc: Regional Coordinators of Education
County Directors of Education