TEACHERS SERVICE COMMISSION

TELEPHONE: NAIROBI 2892000
EMAIL: info@tsc.go.ke
WEBSITE: www.tsc.go.ke
When Replying Please Quote

Our Ref: TSC/.....

TSC HOUSE, UPPERHILL,
KILIMANJARO ROAD,
OFF MARA ROAD,
PRIVATE BAG - 00100,
NAIROBI, KENYA.

Date: 14th December, 2020.

Name: ……....., TSC/.....

Thro'

Principal/Headteacher,

..... School,

P.O. Box .....,

.....

EXTENSION OF INTERNSHIP

Due to interruption caused by COVID-19 pandemic, I am pleased to inform you that your internship program is hereby extended for a period of one (1) year with effect from **1st January, 2021** to **31st December, 2021.**

It has also been decided that you be retained in your current station.

……..
TSC COUNTY DIRECTOR,

…….. COUNTY.
FOR: SECRETARY/CHIEF EXECUTIVE
TEACHERS SERVICE COMMISSION

Copy to:

The TSC Regional Director,

…….. Region

TSC Sub-County Director,

……Sub-County